

**Facility Use Request Form**  
**Christ United Church of Christ**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone number: \_\_\_\_\_

Christ Church Member: Yes \_\_\_\_\_ No \_\_\_\_\_

Date of Event: \_\_\_\_\_

Time of Event: \_\_\_\_\_

Title of Event: (Wedding, Bridal Shower, Graduation Party, etc.) \_\_\_\_\_

\_\_\_\_\_

Facility Requested: Sanctuary \_\_\_\_\_ Gathering Area Only \_\_\_\_\_

Chapel \_\_\_\_\_ Fellowship Hall \_\_\_\_\_

Set up Requested: (Tables, chairs) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other Needs: Sound Technician \_\_\_\_\_ Live Stream \_\_\_\_\_

Other \_\_\_\_\_

Rental Fees \_\_\_\_\_

Date Submitted \_\_\_\_\_

Signature of Responsible Party \_\_\_\_\_